

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF SUNNYBROOK HEALTH SCIENCES CENTRE (SHSC) HELD ON MONDAY, JUNE 12, 2017 AT 3:00 P.M. IN THE ACADEMY OF MEDICINE ROOM, VAUGHAN ESTATE, SUNNYBROOK CAMPUS.

Chair: Mr. Blake Goldring

Directors:

Mr. S. Beatty
Mr. R. Davloor
Ms. H. Hayward
Dr. B. McLellan
Dr. S. Symons
Ms. M. Tory

Dr. S. Belo
Mr. S. Diamond
Mr. D. Lang
Sr. Anne Norman
Ms. R. Taggar

Dr. J. Bodley
Mr. T. Flynn
Ms. E. Martin
Ms. H. Short
Mr. S. Tile

Regrets:

Ms. M. Ng

Mr. W. Squibb

Dr. T. Young

By Invitation: (in addition to members of the public)

Dr. J. Dellandrea
Dr. M. Julius
Ms. M. Reddick
Ms. A. Welch

Dr. C. DuHamel
Mr. S. Marafioti
Ms. C. Rosebrugh
Dr. A. Zaretsky

Ms. T. Hueper
Mr. M. Moffat
Dr. A. Smith

1.0 CALL TO ORDER – OPEN SESSION

Mr. Goldring, Chair, noting a quorum present, called the meeting of the Sunnybrook Board of Directors to order at 3:00 p.m.

1.1 APPROVAL OF AGENDA

The Chair requested approval of the agenda as pre-circulated. So moved by Mr. Beatty and seconded by Ms. Martin.

The Agenda was approved as circulated.

1.2 APPROVAL OF MINUTES

Minutes of Meeting of SHSC Board – May 10, 2017

Mr. Goldring requested approval of the minutes of the meeting of the Sunnybrook Board of Directors held on Wednesday, May 10, 2017. A copy of the minutes was pre-circulated and appended to the agenda portfolio.

MOTION: Upon MOTION duly made by Ms. Martin and SECONDED by Mr. Beatty, IT WAS RESOLVED THAT the Minutes of the meeting of the Board of Directors of Sunnybrook Health Sciences Centre held on Wednesday, May 10, 2017 be hereby approved as pre-circulated.

CARRIED.

2.0 REPORT OF THE CHAIR

2.1 SCHEDULE OF BOARD MEETINGS FOR 2017-2018

Mr. Goldring noted that the Board meeting schedule for 2017-2018 was appended to the agenda portfolio for information and posting on members calendars.

3.0 REPORT OF THE CEO

3.1 JUNE REPORT

A copy of the June CEO Report was pre-circulated and appended to the agenda portfolio for information.

Dr. McLellan highlighted the following items coming out of his report.

Sunnybrook Research Institute (SRI): The Canadian Institutes of Health Research (CIHR) released the results of its fall 2016 project scheme competition in May. Dr. McLellan, commenting that SRI did exceptionally well when compared with the national funding rate, reported that 25% of SRI applications submitted were funded, compared with the national average of 16.5%. This translates to 11 successful SRI applications out of 475 Canada-wide.

Dr. McLellan also reported that five scientists received bridge funding and this also exceeded the national average.

Hand Hygiene 2016-17: Dr. McLellan reported that the fourth quarter hand hygiene compliance rate for the St. John's Rehab program was 91%, which was amongst the highest of the Sunnybrook programs.

SRI Magazine 2017: Dr. Julius reported that copies of the newest SRI Magazine 2017, with its focus on trauma, has been distributed to all members of the Board of Directors for their enjoyment. This year's issue is a partnership between Dr. Avery Nathens, Director of the Trauma, Emergency and Critical Care Research Program and the Sunnybrook Research Institute. The magazine goes in-depth into trauma (now in its 41st year at Sunnybrook) to examine how research is having an impact on care and how care informs research. It looks at trauma across the spectrum, from initial resuscitation to rehabilitation.

Dr. McLellan commented that he would be pleased to answer questions on any matters arising out of his written report.

The Chair thanked Dr. McLellan for his report and opened the floor for discussion.

4.0 BOARD BUSINESS

4.1 MEDICAL ADVISORY COMMITTEE

Dr. Belo presented the report on behalf of the Medical Advisory Committee. The Committee met on May 9, 2017 and a copy of the report was pre-circulated and appended to the agenda portfolio for information.

At its meeting on May 9th, the MAC approved two new policies recommended by the Pharmacy and Therapeutics Committee. The new policies are the 'Do Not Use Abbreviations Policy' and the 'High Alert Medications Policy'. The Committee also received updates on upcoming reviews and searches.

4.1.1 Credentials - May 2017

At its meeting on May 9th, the MAC approved the Credentials List presented by the Credentials Committee. A copy of the May 2017 appointment list was pre-circulated and appended to the agenda portfolio.

On behalf of the Medical Advisory Committee, Dr. Belo requested a motion for the approval and/or affirmation of the appointments as recommended by the Credentials Committee at their meeting held on May 3, 2017.

So moved by Ms. Martin and seconded by Mr. Beatty.

The Chair opened the floor for discussion, following which he called the question on the motion to accept and approve the following appointments as brought forward by the Medical Advisory Committee.

ACTIVE/ACTIVE PROVISIONAL STAFF APPLICATIONS

MEDICINE	
Dr. Andrew Czarnecki	<p>Active Provisional Staff Division of: Cardiology With admitting privileges Effective: July 1, 2017</p> <p>Preamble: <u>This is a new position.</u> Dr. Czarnecki received his MD from University of Toronto. He holds RCPSC certification in internal medicine and cardiology. Dr. Czarnecki is enrolled in MSc in Clinical Epidemiology and Health Care Research at the University of Toronto. Since 2014, Dr. Czarnecki has been at Sunnybrook, undertaking training in structural heart interventions. He will contribute to clinical need in interventional cardiology including Mitraclip volumes. Dr. Czarnecki has an academic appointment as Assistant Professor with the role profile of Clinician-investigator and will have 40% protected time for research. Dr. Czarnecki holds an independent practice license with the CPSO.</p>
Dr. Jean-Philippe Galanaud	<p>Active Provisional Staff Division: General Internal Medicine without admitting privileges Effective: March 1, 2017</p> <p>Preamble: <u>This is a replacement position.</u> Dr. Galanaud received his MD in France in 2003. He holds specialty certification in France in internal medicine and vascular medicine. Dr. Galanaud is presently Associate Professor at the Montpellier University Hospital in France. He will lead a clinical research program in venous thromboembolism and will participate in quality and safety projects. Dr. Galanaud has an academic appointment as Associate Professor with the role profile of Clinician-investigator. He will spend approximately 40% of his time on clinical research as a principal investigator and co-investigator in multi-centre research. Dr. Galanaud holds an academic license with the CPSO.</p>

OTHER APPLICATIONS

ANATOMIC PATHOLOGY	
Dr. Simon Raphael	<p>Clinical Associate Renewal Without admitting privileges Effective: April 1, 2017 to March 31, 2018</p> <p>Preamble: Dr. Raphael has been a Clinical Associate at Sunnybrook since April 2016. He will continue to provide back up coverage for Head and Neck Pathology. Dr. Raphael holds RCPSC certification in anatomic pathology. He holds an independent practice license with the CPSO.</p>
CRITICAL CARE MEDICINE	
Dr. Victoria McCredie	<p>Courtesy Staff Without admitting privileges Effective: April 1, 2017</p> <p>Preamble: Dr. McCredie has been a Clinical Associate at Sunnybrook since July 2012. It is requested that she be appointed Courtesy Staff. Dr. McCredie now has a full time appointment at the Toronto Western Hospital. Dr. McCredie will not be doing any clinical work at Sunnybrook. However, she wishes to continue to run her research related projects through SRI. Dr. McCredie holds RCPSC certification in internal medicine. She holds an independent practice license with the CPSO.</p>
EMERGENCY SERVICES	
Dr. Marin Betz	<p>Clinical Associate Renewal Without admitting privileges Effective: July 1, 2017 to June 30, 2018</p> <p>Preamble: Dr. Betz has been a Clinical Associate since July 2015. Dr. Betz is a valuable member of the ED physician team. He will continue to provide direct patient care as well as helping fulfill base hospital function. Dr. Betz holds RCPSC certification in emergency medicine. He holds an independent practice license with the CPSO.</p>
Dr. Morgan Hillier	<p>Clinical Associate Renewal Without admitting privileges Effective: July 1, 2017 – June 30, 2018</p> <p>Preamble: Dr. Hillier has been a Clinical Associate since July 2016. Dr. Hillier will continue to work in ED to fulfill base hospital function. Dr. Hillier holds RCPSC certification in emergency medicine. He holds an independent practice license with the CPSO.</p>

Dr. Kaif Pardhan	<p>Clinical Associate Renewal Without admitting privileges Effective: July 1, 2017 – June 30, 2018</p> <p>Preamble: Dr. Pardhan has been a Clinical Associate since July 2015. Dr. Pardhan will continue to clinically work as a schedule-templated physician in ED and to fulfil base hospital responsibilities. Dr. Pardhan holds RCPSC certification in emergency medicine. He holds an independent practice license with the CPSO.</p>
Dr. Mike Romano	<p>Clinical Associate Renewal Without admitting privileges Effective: July 1, 2017 – June 30, 2018</p> <p>Preamble: Dr. Romano has been a Clinical Associate since July 2016. Dr. Romano will continue to clinically work as a schedule-templated physician in ED and to fulfil base hospital responsibilities. Dr. Romano holds RCPSC certification in emergency medicine. He holds an independent practice license with the CPSO.</p>
Dr. Robert Simard	<p>Clinical Associate Renewal Without admitting privileges Effective: July 1, 2017 – June 30, 2018</p> <p>Preamble: Dr. Simard has been a Clinical Associate since July 2014. Dr. Simard will continue to clinically work as a schedule-templated physician in ED and to fulfil base hospital responsibilities. Dr. Simard holds RCPSC certification in emergency medicine. He holds an independent practice license with the CPSO.</p>
FAMILY AND COMMUNITY MEDICINE	
Dr. Alena Hung	<p>Clinical Associate Renewal Division: Long Term Care With admitting privileges Effective: July 1, 2017 – June 30, 2018</p> <p>Preamble: Dr. Hung has been a Clinical Associate at Sunnybrook since July 2015. There continues to be a need for her services to provide locum coverage when staff is away. Dr. Hung holds CFPC certification in family medicine. She holds an independent practice license with the CPSO.</p>
MEDICINE	
Dr. Angela Assal	<p>Clinical Associate Renewable Division: Endocrinology Without admitting privileges Effective: July 1, 2017 – June 30, 2018</p> <p>Preamble: <u>This is a new position.</u> Replacement for Dr. J. Low is not yet complete. There is an immediate clinical need to replace Dr.</p>

	<p>Lowe's outpatient and on-call activities in the Div. of Endocrinology and, in particular, W&B Diabetes in Pregnancy Clinic. Dr. Assal is available to work 2 days per week while she completes her Master's degree. Dr. Assal will cover areas previously covered by Dr. Lowe. Dr. Assal holds RCPSC certification in internal medicine. She holds an independent practice license with the CPSO.</p>
Dr. Rebecca Stovel	<p>Clinical Associate one year Division: GIM With admitting privileges Effective: May 1, 2017 – June 30, 2018</p> <p>Preamble: <u>This is a new position.</u> Dr. Stovel is a PGY5 in the GIM subspecialty program. She will contribute to occupancy/flow on GIM. She will attend on CTU/ER/RC/clinic/consult service as necessary to meet clinical demands until a permanent recruit is hired. Dr. Stovel holds RCPSC certification in internal medicine. She holds an independent practice license with the CPSO.</p>
Dr. Travis Carpenter	<p>Clinical Associate one year Division: GIM With admitting privileges Effective: July 1, 2017 – June 30, 2018</p> <p>Preamble: <u>This is a replacement position.</u> Dr. Carpenter will be replacing Dr. P. Darragh who is leaving on June 30, 2017. Dr. Carpenter will attend on CTU/ER/RC/clinic/consult service as necessary to meet clinical demands. Dr. Carpenter holds RCPSC certification in internal medicine. He holds an independent practice license with the CPSO.</p>
Dr. Natasha Bollegala	<p>Courtesy Staff Division: Gastroenterology Without admitting privileges Effective: April 1, 2017</p> <p>Preamble: <u>This is a new position.</u> Dr. Bollegala has a staff appointment at WCH. At Sunnybrook, she will contribute to clinical need and will provide coverage of inpatient GI service. Inpatient care and endoscopy 30 patients per week. There will be no incremental volumes and no outpatient activity. Dr. Bollegala holds RCPSC certification in internal medicine and gastroenterology. She holds an independent practice license with the CPSO.</p>
Dr. Parneet Cheema	<p>Courtesy Staff Division: Medical Oncology and Hematology Without admitting privileges Effective: May 1, 2017</p> <p>Preamble: <u>This is a new position.</u> Dr. Cheema has a staff appointment at William Osler Health Centre. Courtesy privileges are requested to facilitate ongoing research collaborations.</p>

	There would be no clinical work required. Dr. Cheema holds RCPSC certification in internal medicine and medical oncology. She holds an independent practice license with the CPSO.
SURGERY	
Dr. Sergio Muraca	<p>Clinical Associate Renewable Division: General Surgery Without admitting privileges Effective: March 1, 2017 to Feb. 28, 2018</p> <p>Preamble: This is a new position. Dr. Muraca will work as a Surgical Assistant, only and will assist Surgeons in the Cancer and MSK Program. Dr. Muraca holds a restricted license with the CPSO that permits him to practice medicine as a surgical assistant.</p>

CHANGE IN STATUS

DENTISTRY	
Dr. Daniel Haas	<p>From: Consultant Staff to Honourary Staff Effective: February 1, 2017</p>
RADIATION ONCOLOGY	
Dr. Ida Ackerman	<p>From Active Staff to Honourary Staff Effective: August 1, 2017</p>
SURGERY	
Dr. Bernie Goldman	<p>Division: Cardiac Surgery From: Consultant Staff to Honourary Staff Effective: July 1, 2017</p>

TEMPORARY PRIVILEGES

With the approval of the EVP & Chief Medical Executive, the following individuals were granted temporary privileges

ANATOMIC PATHOLOGY	
Dr. Lorna Mirham	<p>Without admitting privileges Effective: April 3, 2017 to June 30, 2017</p> <p>Preamble: Temporary privileges were granted for locum coverage.</p>
FAMILY AND COMMUNITY MEDICINE	
Dr. Lianne Butterfill	<p>Division: Family Practice Obstetrics With admitting privileges Effective: April 13, 2017 to July 13, 2017</p> <p>Preamble: Application for Clinical Associate is in process. Temporary privileges were granted to allow Dr. Butterfill to practice until the application for Clinical Associate Staff renewal is approved.</p>

Dr. Christine Lau	Division: Palliative Care Without admitting privileges Effective: April 3, 2017 to July 2, 2017 Preamble: Application for Clinical Associate is in process. Temporary privileges were granted to allow Dr. Lau to practice until the application for Clinical Associate Staff renewal is approved.
MEDICINE	
Dr. Jean Philippe Galanaud	Division: General Internal Medicine With admitting privileges Effective: April 13, 2017 to July 12, 2017 Preamble: Application for Active Provisional Staff is in process. Temporary privileges were granted to allow Dr. Galanaud to practice until the application for Active Provisional Staff is approved.
PSYCHIATRY	
Dr. Renato Ramos	Division: Adult General Psychiatry With admitting privileges Effective: March 16, 2017 to June 15, 2017 Preamble: Application for Active Provisional Staff is in process. Temporary privileges were granted to allow Dr. Ramos to practice until the application for Active Provisional Staff is approved.
SURGERY	
Dr. Rivest-Caissy Jean-Patrice	Division: General Surgery Without admitting privileges Effective: April 1, 2017 to July 1, 2017 Preamble: Temporary privileges were granted for locum coverage.
ONE DAY TEMPORARY PRIVILEGES	
Dr. Asim Cheema	Division: Cardiology Effective: April 13, 2017 only Preamble: One day temporary privileges were granted to permit Dr. Cheema to assist Dr. Eric Cohen with a case.

MOTION: Upon MOTION duly made by Ms. Martin and **SECONDED** by Mr. Beatty, IT WAS **RESOLVED THAT** the Board of Directors of Sunnybrook Health Sciences Centre hereby accept and approve the above noted appointments as recommended by the Medical Advisory Committee.

CARRIED.

4.2 BALANCED SCORECARD

A copy of Sunnybrook's Strategic Balanced Scorecard for June 2017 was pre-circulated and appended to the agenda portfolio for information.

4.2.1 Business & Human Resources

The Business & Human Resources Committee met on May 1st to review the Strategic Balanced Scorecard. A copy of the Summary Report was pre-circulated and appended to the agenda portfolio for information.

The Committee focused on two indicators, the first significantly better than target and the second being the only red indicator in this dimension of the scorecard.

Goal 7 – Objective 3.7.1: Strategic Priority Investment Funding. Achievement this cycle was a significant over-performance.

Goal 8 – Objective 3.8.2: Corporate Acute Care Occupancy. This was the only red indicator for this cycle. Contributing to the current results is the surge that results from flu season. Occupancy continues to be closely monitored.

4.2.2 Common Education & Research Committee

The Common Education & Research Committee met on May 4th to review the Strategic Balanced Scorecard and a copy of the Summary Report was pre-circulated and appended to the agenda portfolio for information.

The Committee noted that all related objectives for each Education goal are currently on target.

4.2.3 Quality Committee

The Quality Committee met on May 1st to review the Strategic Balanced Scorecard and a copy of the Summary Report was pre-circulated and appended to the agenda portfolio for information.

Ms. Martin commented that she will highlight the red indicators and those not meeting target or moving away from target.

Red Target: Goal 1 – Indicator 1.1 Stroke: 30 day In-Hospital Mortality Rate. Results are attributed to more complex higher risk strokes. This indicator is improving but still not at target.

Goal 1 – Indicator 2.0 Satisfaction with End of Life Care. This is moving towards target. There is a focus on advance care planning conversations with patients and families.

Goal 2 – Indicator 2.0 eDischarge Summary Completion within 48 hours. Modest improvement is seen to date and is moving towards target.

The Chair thanked the Committees for their reports and opened the floor for any questions.

CONSENT AGENDA

5.0 REPORT OF COMMITTEES

5.1 BUSINESS & HUMAN RESOURCES COMMITTEE

The Business & Human Resources Committee met on June 5th, 2017 and a copy of the Summary Report was pre-circulated and appended to the agenda portfolio for information.

5.1.1 Financial Report

The Board received and reviewed the Financial Report for the 1 month ending April 30, 2017. A copy of the financial statements was pre-circulated and appended to the agenda portfolio for information.

5.9 VETERANS ADVISORY COMMITTEE

The Veterans Advisory Committee met on May 16th, 2017 and a copy of the Summary Report was pre-circulated and appended to the agenda portfolio.

The Committee received updates on the following:

- Planning for the Future of the Veterans Centre: The plans to build a geriatric outpatient centre were shared with the Veterans Centre Family Advisory Council.
- Chapel: The necessary renovations for the chapel are moving forward.
- Partners in Veterans Care II: The Committee received a report on the conclusion of the Partners in Veterans Care II initiative. All 15 long-term care units attended the sessions, and the feedback was very positive.
- Veterans Centre: A number of Veterans and Veterans Centre staff were invited to the annual Fort York Garden Party and to a tree-planting event at the Consulate General of the Kingdom of the Netherlands.
- Utilization Reports: The average occupancy in the Veterans Centre is 92% for the last fiscal year. Admissions and transfers are largely consistent with previous years.
- E-Safety and Concerns Report: the E-Safety statistics remained consistent with the previous fiscal year.

6.0 INFORMATION ITEMS

The following information items were received and appended to the Agenda portfolio.

- 6.1 Media Reports
- 6.2 Your Health Matters
- 6.3 OHA – President's Report
- 6.4 OHA – Board Chair's Report

7.0 NEXT MEETING


The next meeting of the Board of Directors of Sunnybrook Health Sciences Centre is scheduled to take place on Wednesday, September 13, 2017 at 8:00 a.m. in the Elizabeth Tory Board Room, M6-120.

8.0 TERMINATION OF MEETING

There being no further business, the Chair called for a motion to terminate the open session of the Sunnybrook Board of Directors at 3:40 p.m. So moved by Ms. Short and seconded by Ms. Hayward.

MEETING TERMINATED.


Blake Goldring, Chair


Trudy Hueper, Secretary