Toronto Central **LHIN**

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March 22, 2012

Dr. Barry McLellan
President and Chief Executive Officer
Sunnybrook Health Sciences Centre
2075 Bayview Avenue Room F122a
Toronto, ON M4N 3M5

Dear Dr. McLellan:

Re: Revised MSAA schedules to reflect 1.5% base increase

As discussed at the community sector provider forum, community health service providers who received greater than $20,000 for their base 1.5% increase were to provide information as to how these funds were to be utilized.

The submissions were reviewed by Toronto Central LHIN (TC LHIN) , based on the principle that these funds would be used to either increase or enhance existing services or for operational pressures.

I am pleased to inform you that your submission has been approved.

To ensure accountability, the following schedules contained in your Multi-Sector Service Accountability Agreement (M-SAA) are required to be amended to reflect your approved submission.

- Schedule B1 - Form Fin 2 Summary of Revenue & Expenses – LHIN Summary
- Schedule E1 – Core Indicators all Sectors
- Schedule E2a - Core Indicators all Sectors

TC LHIN has prepared the necessary revisions to the schedules above and they are attached.

On acceptance, the attached schedules will replace the current schedule B1, E1 and E2a contained in the (M-SAA) between your organization and TC LHIN. To the extent that there are any conflicts between the current M-SAA and this amendment, the amendment will govern in respect of the Schedules. All other terms and conditions in the M-SAA will remain the same.

Please indicate your acceptance of the amended Schedules, by signing below and returning one copy of this letter, within 1 week of receipt of this letter to the attention of Ryan Joyce. If you have any questions please contact Greg Stevens at (416) 969 – 3291.

The TC LHIN commends you and your team for your hard work and dedication during this process and we look forward to a continued partnership into the future.

Sincerely,

Camille Orridge
Chief Executive Officer
Toronto Central Local Health Integration Network

Cc: David Leslie, Board Chair, Sunnybrook Health Sciences Centre
Angela Ferrante, Board Chair, Toronto Central LHIN
Bill Manson, Senior Director, Performance Management, Toronto Central LHIN
Greg Stevens, Senior Consultant, Performance Management, Toronto Central LHIN

Sunnybrook Health Sciences Centre

AGREED AND ACCEPTED BY:

____
CEO, I have the authority to bind Sunnybrook Health Sciences Centre

____
Board Chair, I have the authority to bind Sunnybrook Health Sciences Centre

Please send signed letter within 1 week of receipt to Ryan Joyce.

Form Fin2 Summary of Revenue & Expenses- LHIN Summary

Schedule B1:
Budget 2011/13

Healthcare Service Provider: SUNNYBROOK HEALTH SCIENCES CENTRE - CMH&A

LHIN Program Revenue & Expenses	Row #	Account: Financial (F) Reference OHRS VERSION 7.1	2011-2012 Budget Target	2012-2013 Budget Target
REVENUE				
Funding - Local Health Integrated Networks (LHIN) (Allocation)	13	F 11006	$3,124,428	$3,124,428
Funding - Provincial MOHLTC (Allocation)	14	F 11010	$0	$0
Funding - MOHLTC Other funding envelopes	15	F 11014	$0	$0
Funding - LHINs One Time	16	F 11008	$0	$0
Funding – MOHLTC One Time	17	F 11012	$0	$0
Paymaster Flow Through	18	F 11019	$149,000	$149,000
Service Recipient Revenue	19	F 11050 to 11090	$0	$0
Subtotal Revenue LHIN/MOHLTC	20	**Sum of Rows 13 to 19**	**$3,273,428**	**$3,273,428**
Recoveries from External/Internal Sources	21	F 120*	$0	$0
Donations	22	F 140*	$0	$0
Other Funding Sources and Other Revenue	23	F 130* to 190*, 110*, [excl. F 11006, 11008, 11010, 11012, 11014, 11019, 11050 to 11090, 131*, 140*, 141*, 151*]	$0	$0
Subtotal Other Revenues	24	**Sum of Rows 21 to 24**	**$0**	**$0**
TOTAL REVENUE- Fund Type 2	25	**Sum of Rows 20 and 24**	**$3,273,428**	**$3,273,428**
EXPENSES				
Compensation				
Salaries and Wages (Worked + Benefit + Purchased)	28	F 31010, 31030, 31090, 35010, 35030, 35090	$1,801,784	$1,835,926
Benefit Contributions	29	F 31040 to 31085 , 35040 to 35085	$393,058	$398,542
Employee Future Benefit Compensation	30	F 305*	$0	$0
Nurse Practitioner Remuneration	31	F 380*	$0	$0
Medical Staff Remuneration	32	F 390*, [excl. F 39092]	$156,000	$156,000
Sessional Fees	33	F 39092	$390,241	$390,241
Service Costs				
Med/Surgical Supplies and Drugs	35	F 460*, 465*, 560*, 565*	$0	$0
Supplies and Sundry Expenses (excl. Med/Surg Supplies & Drugs)	36	F 4*, 5*, 6*, [excl. F 460*, 465*, 560*, 565*, 69596, 69571, 72000, 62800, 45100, 69700]	$532,345	$492,719
Community One Time Expense	37	F 69596	$0	$0
Equipment Expenses	38	F 7*, [excl. F 750*, 780*]	$0	$0
Amortization on Major Equip and Software License and Fees	39	F 750* , 780*	$0	$0
Contracted Out Expense	40	F 8*	$0	$0
Buildings and Grounds Expenses	41	F 9*, [excl. F 950*]	$0	$0
Building Amortization	42	F 9*	$0	$0
TOTAL EXPENSES Fund Type 2	43	**Sum of Rows 28 to 42**	**$3,273,428**	**$3,273,428**
NET SURPLUS/(DEFICIT) FROM OPERATIONS	44	**Row 25 minus Row 43**	**$0**	**$0**
Amortization - Grants/Donations Revenue	45	F 131*, 141* & 151*	$0	$0
SURPLUS/DEFICIT Including Amortization of Grants/Donations	46	**Sum of Rows 44 to 45**	**$0**	**$0**
FUND TYPE 3 - OTHER				
Total Revenue (Type 3)	48	F 1*	$107,863,253	$107,863,253
Total Expenses (Type 3)	49	F 3*, F 4*, F 5*, F 6*, F 7*, F 8*, F 9*	$107,863,253	$107,863,253
NET SURPLUS/(DEFICIT) FUND TYPE 3	50	**Row 48 minus Row 49**	**$0**	**$0**
FUND TYPE 1 - HOSPITAL				
Total Revenue (Type 1)	52	F 1*	$0	$0
Total Expenses (Type 1)	53	F 3*, F 4*, F 5*, F 6*, F 7*, F 8*, F 9*	$0	$0
NET SURPLUS/(DEFICIT) FUND TYPE 1	54	**Row 52 minus Row 53**	**$0**	**$0**
ALL FUND TYPES				
Total Revenue (All Funds)	56	Line 13 + line 32 + line 35	$111,136,681	$111,136,681
Total Expenses (All Funds)	57	Line 28 + line 33 + line 36	$111,136,681	$111,136,681
NET SURPLUS/(DEFICIT) ALL FUND TYPES	58	**Row 56 minus Row 57**	**$0**	**$0**
Total Administration Expenses Allocated to the TPBEs				
Undistributed Accounting Centres	60	82*	$0	$0
Administration and Support Services	61	72 1*	$0	$169,155
Management Clinical Services	62	72 5 05	$0	$0
Medical Resources	63	72 5 07	$0	$0
Total Administrative & Undistributed Expenses (Included in fund type 2 expenses above)	64	**Sum of Rows 60-63 (included in Fund Type 2 expenses above**	**$0**	**$0**

CORE INDICATORS- ALL SECTORS

Healthcare Service Provider: SUNNYBROOK HEALTH SCIENCES CENTRE - CMH&A

Accountability Indicators	2011-2012		2012-2013		2013-2014	
	Target	Performance Standard	Target	Performance Standard	Target	Performance Standard
% Total Margin	0%	>=0%	0%	>=0%	TBD	TBD
Fund Type 2- Balanced Budget	0	0	0	0	TBD	TBD
Proportion of Budget Spent on Administration	0%	< 0%	5%	< 6%	TBD	TBD
Variance Forecast to Actual Expenditures	0.0%	< 5%	0.0%	< 5%	TBD	TBD
Variance Forecast to Actual Units of Service	0.0%	< 5%	0.0%	< 5%	TBD	TBD

Explanatory Indicators
Cost per Unit Service (by Functional Centre)
Cost per Individual Served (by program/service)
Turnover Rate
Repeat Unplanned Emergency Visits within 30 days - Mental Health Conditions
Repeat Unplanned Emergency Visits within 30 days - Substance Abuse Conditions
Percentage of Alternate Level of Care (ALC) days

> No negative variance is accepted for Total Margin
> Fund Type 2- Balanced Budget: HSP's are required to submit a balanced budget.
> TBD: To be Determined

CORE INDICATORS- ALL SECTORS

Healthcare Service Provider: SUNNYBROOK HEALTH SCIENCES CENTRE - CMH&A

OHRS Description	Health Service Activity *FTE & Total Functional Centre Cost: These values are provided for information purposes only. They are not Accountability Indicators.	2011-2012 Target	2011-2012 Performance Standard	2012-2013 Target	2012-2013 Performance Standard	2013-2014 Target	2013-2014 Performance Standard
COM Case Management - Mental Health 72 5 09 76 S 450*, 451*, 455*	Total Cost for Functional Centre	*$48,563	N/A	*$48,563	N/A	*TBD	N/A
COM Primary Care							
COM Clinic s/Programs-MH Assertive Community Treatment Teams 72 5 10 76 20 S 450*, 451*, 455*	Full-time equivalents (FTE) S 310*,350*,380*,390* (Earned Hours) divided by 1950= FTE	*11.4	N/A	*11.4	N/A	*TBD	N/A
COM Clinic s/Programs-MH Assertive Community Treatment Teams 72 5 10 76 20 S 450*, 451*, 455*	Visits Face-to-face, Telephone In-House, Contracted Out S 450*, 451*, 448*, 449*	5596	5316 - 5876	5596	5316 - 5876	TBD	TBD
COM Clinic s/Programs-MH Assertive Community Treatment Teams 72 5 10 76 20 S 450*, 451*, 455*	Individuals Served by Functional Centre or as appropriate Individuals Served by Organization S. 455*, 855*	75	60 - 90	75	60 - 90	TBD	TBD
COM Clinic s/Programs-MH Assertive Community Treatment Teams 72 5 10 76 20 S 450*, 451*, 455*	Total Cost for Functional Centre	*$1,215,680	N/A	*$1,215,680	N/A	*TBD	N/A
COM Clinics/Programs - MH Child/Adolescent 72 5 10 76 50 S 450*, 451*, 455*	Full-time equivalents (FTE) S 310*,350*,380*,390* (Earned Hours) divided by 1950= FTE	*3.27	N/A	*3.27	N/A	*TBD	N/A
COM Clinics/Programs - MH Child/Adolescent 72 5 10 76 50 S 450*, 451*, 455*	Visits Face-to-face, Telephone In-House, Contracted Out S 450*, 451*, 448*, 449*	1500	1350 - 1650	1500	1350 - 1650	TBD	TBD
COM Clinics/Programs - MH Child/Adolescent 72 5 10 76 50 S 450*, 451*, 455*	Individuals Served by Functional Centre or as appropriate Individuals Served by Organization S. 455*, 855*	175	140 - 210	175	140 - 210	TBD	TBD
COM Clinics/Programs - MH Child/Adolescent 72 5 10 76 50 S 450*, 451*, 455*	Total Cost for Functional Centre	*$489,061	N/A	*$489,061	N/A	*TBD	N/A
COM Clinics/Programs - MH Psycho-geriatric 72 5 10 76 96 S 450*, 451*, 455*	Full-time equivalents (FTE) S 310*,350*,380*,390* (Earned Hours) divided by 1950= FTE	*4.6	N/A	*4.6	N/A	*TBD	N/A
COM Clinics/Programs - MH Psycho-geriatric 72 5 10 76 96 S 450*, 451*, 455*	Visits Face-to-face, Telephone In-House, Contracted Out S 450*, 451*, 448*, 449*	5500	5225 - 5775	5500	5225 - 5775	TBD	TBD

CORE INDICATORS- ALL SECTORS

Healthcare Service Provider: SUNNYBROOK HEALTH SCIENCES CENTRE - CMH&A

OHRS Description	Health Service Activity *FTE & Total Functional Centre Cost: These values are provided for information purposes only. They are not Accountability Indicators.	2011-2012 Target	2011-2012 Performance Standard	2012-2013 Target	2012-2013 Performance Standard	2013-2014 Target	2013-2014 Performance Standard
COM Clinics/Programs - MH Psycho-geriatric 72 5 10 76 96 S 450*, 451*, 455*	Individuals Served by Functional Centre or as appropriate Individuals Served by Organization S. 455*, 855*	425	340 - 510	425	340 - 510	TBD	TBD
COM Clinics/Programs - MH Psycho-geriatric 72 5 10 76 96 S 450*, 451*, 455*	Total Cost for Functional Centre	*$613,875	N/A	*$613,875	N/A	*TBD	N/A
COM Clinics/Programs - Other MH Services not elsewhere identified 72 5 10 76 99 S 450*, 451*, 455*	Total Cost for Functional Centre	*$382,500	N/A	*$382,500	N/A	*TBD	N/A
COM Crisis Intervention							
COM Crisis Intervention - Mental Health 72 5 15 76 S 450*, 451*, 455*	Full-time equivalents (FTE) S 310*,350*,380*,390* (Earned Hours) divided by 1950= FTE	*3.2	N/A	*3.2	N/A	*TBD	N/A
COM Crisis Intervention - Mental Health 72 5 15 76 S 450*, 451*, 455*	Visits Face-to-face, Telephone In-House, Contracted Out S 450*, 451*, 448*, 449*	1700	1530 - 1870	1700	1530 - 1870	TBD	TBD
COM Crisis Intervention - Mental Health 72 5 15 76 S 450*, 451*, 455*	Individuals Served by Functional Centre or as appropriate Individuals Served by Organization S. 455*, 855*	900	765 - 1035	900	765 - 1035	TBD	TBD
COM Crisis Intervention - Mental Health 72 5 15 76 S 450*, 451*, 455*	Total Cost for Functional Centre	*$523,749	N/A	*$523,749	N/A	*TBD	N/A